



BYLAW NO. 80-2023
BUILDING ADMINISTRATION FEE BYLAW

A BYLAW TO ESTABLISH FEES FOR THE PROVISION OF ADMINISTERING BUILDING, DEMOLITION AND MOVING PERMITS.

The Council of the Town of Hepburn in the Province of Saskatchewan enacts as follows:

Short Title

1. This bylaw shall be referred to as the Building Administration Fee Bylaw.

Purpose

2. The purpose of this bylaw is to establish fees for providing services to administer building, moving and demolition permit applications.

Definitions

3. In this bylaw:
 - a) "Act" shall mean *The Municipalities Act*.
 - b) "Municipality" shall mean the Town of Hepburn.

Building Permit Application Fees & Deposit

4. For all buildings, except decks and accessory buildings, the following fees and deposits will be collected before any building permit is issued:
 - a) an administration fee of:
 - i) \$125.00 plus applicable taxes for residential dwellings,
 - ii) \$200.00 plus applicable taxes for commercial & industrial buildings,
 - b) the fees for the plan review, filed inspection of construction and enforcement in accordance with an agreement between the provider of building official services and the municipality,
 - c) the fees charged by the Saskatchewan Assessment Management Agency; and,
 - d) a deposit of \$1,000.00, which will be refundable on satisfactory completion of the work or on approval of use or occupancy of the building by the Municipality's appointed building official.
5. For decks and accessory buildings, the following fees and deposits will be collected before any building permit is issued:
 - a) an administration fee of \$125.00 plus applicable taxes,
 - b) the fees for the plan review, filed inspection of construction and enforcement in accordance with an agreement between the provider of building official services and the municipality,
 - c) the fees charged by the Saskatchewan Assessment Management Agency; and,
 - d) a deposit of \$500.00, which will be refundable on satisfactory completion of the work and approval of the Municipality's appointed building official.

Move In Permit Application Fees & Deposit

6. For buildings being moved into the municipality, the applicant the following fees and deposits will be collected before any move in permit is issued:
 - a) an administration fee of \$125.00 plus applicable taxes,
 - b) a special inspection fee, mileage fee, and fees for the plan review, filed inspection of construction and enforcement in accordance with an agreement between the provider of building official services and the municipality,
 - c) the fees charged by the Saskatchewan Assessment Management Agency; and,
 - d) a deposit of \$1,000.00, which will be refundable on satisfactory completion of the work or on approval of use or occupancy of the building by the Municipality's appointed building official.

Demolition or Removal Permit Application Fees & Deposit

7. For all buildings being moved out of the municipality, the following fees and deposits will be collected before any moving permit is issued:
- a) an administration fee of \$75.00 plus applicable taxes,
 - b) the fees charged by the Saskatchewan Assessment Management Agency; and,
 - c) a deposit of \$300.00, which will be refundable on immediate restoration of the site to a condition that is satisfactory to the Municipality.

Repeal Bylaw

8. That all previous bylaws regarding Building Administration Fees and Bylaw 180-09 are hereby repealed.

Effective Date

9. The bylaw comes into force, and takes effect on, from and after the final passing thereof.

Read a FIRST time this 22 day of November, 2023.

Read a SECOND time this 22 day of November, 2023.

Read a THIRD time and adopted this 22 day of November, 2023.




Neal Mihalicz, Deputy Mayor


Amanda Peters, Administrator

Certified a true copy of Bylaw No. 80-2023
adopted by resolution of Council this 22nd
day of November 2023


Administrator