

Town of Hepburn Regular Council Meeting – October 16, 2019

Minutes of the Regular Meeting of the Town Council of the Town of Hepburn held at the Town Office (402 Main Street) at 7:00 P.M. October 16, 2019.

Present: **Mayor:** Jeff Peters
 Councillors: Chris Crockett, Chris Becker, Craig Kosowan, Ken Jeschke
 Administrator: Amanda Peters
 Staff: Les Fehr, Tim Harms
 Corporal Ingleby
 Fire Chief – Gordon Jackson
 Deputy Fire Chief – CJ Boldt

Absent:

1. Call to Order: A quorum being present, Mayor Peters called the meeting to order at 7:00 P.M.

2. Approval of Agenda/Additions:

0222/19 Jeschke: That the agenda be accepted as presented.

Carried.

3. Approval of Minutes:

0223/19 Becker: That the minutes of the regular meeting of council held September 18, 2019 be approved as presented.

Carried.

4. Business Arising from the Minutes:

4.1 – Culvert Installation (Lot 15 Block 27)

0224/19 Becker: That Council amend resolution 0218/19 to increase the allowed extension to be up to a maximum length of 10ft rather than 8ft.

Carried.

5. Delegations: 5.1 – RCMP Corp. Ingleby
 5.2 – Fire Department Members – Gordon Jackson & CJ Boldt

7:12 pm Corporal Ingleby left

7:35 pm Gordon Jackson & CJ Boldt left

6. Staff Reports:

0225/19 Jeschke: That all Staff verbal reports be accepted as presented.

Carried.

0226/19 Becker: That the Development Officer Report be accepted as presented and form part of the minutes.

Carried.

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7:58 pm Tim Harms & Les Fehr left

7. Financial Statements & Accounts for Approval:

7.1 – Accounts for Ratification

0227/19 Jeschke: That the Accounts for Ratification, Cheque No. 9387 to 9406 and online payments, in the amount of \$47,457.56 be approved as presented.

Carried.

7.2 – Accounts for Approval

0228/19 Crockett: That the Accounts for Approval, Cheque No. 9407 to 9427 in the amount of \$58,558.24 be approved as presented.

Carried.

7.3 – Bank Reconciliation September 2019

0229/19 Kosowan: That the bank reconciliation for the general chequing account for the month of September 2019 be approved as presented.

Carried.

7.4 – Statement of Financial Activities September 2019

0230/19 Becker: That the Statement of Financial Activities for the month of September 2019 be approved as presented.

Carried.

7.5 – Investor Savings & Water Project Bank Reconciliations April to September 2019

0231/19 Jeschke: That the bank reconciliations for the Investor Savings and Water Project account for the months of April to September 2019 be approved as presented.

Carried.

7.6 – Economic Development Bank Reconciliations April to September 2019

0232/19 Crockett: That the bank reconciliations for the Economic Development account for the months of April to September 2019 be approved as presented.

Carried.

8. Correspondence:

8.1 – RCMP Report – September 2019

8.2 – What Councilor's should know about LAFOIP

8.3 – Email from StarPhoenix RE Media Inquiry

8.4 – Letter from Christine Saull RE Sewer Fee

0233/19 Kosowan: That the correspondence be filed as presented.

Carried.

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9. New Business:

9.1 – Hepburn Parks & Recreation Annual Grants

0234/19 Jeschke: That annual grants for Hepburn Parks & Recreation Committee be set by Council at \$2,000 for Winterfest & \$4,000 for Fair Days, beginning in the 2020 Fiscal Budget and continuing until otherwise revised by policy or motion of Council.

Carried.

9.2 – Hepburn Parks & Recreation Request for Storage Space at the Rink

0235/19 Kosowan: That Council acknowledge Hepburn Parks & Recreation's need for additional storage space and suggests further research of potential options be conducted prior to a decision being made. Further that this item will be included in 2020 Budget discussion.

Carried.

9.3 – IPAG Management Inc. – Tax Abatement Request

0236/19 Becker: That Council deny IPAG Management's request for a 50% tax abatement.

Carried.

0237/19 Kosowan: That Council reinstate the sewer charge for 509 1st Street East to ensure compliance with Section 2 of Bylaw 58-2019.

Carried.

10. Bylaws/Policies:

10.1 – Policy No. 010 – Council Remunerations

0238/19 Becker: That Council adopt Policy No. 010 Council Remunerations as presented, forming part of the minutes. This Policy is in accordance with the most recently established remunerations and rates (Resolution No. 67/14).

Carried.

11. Council Committee Reports:

0239/19 Kosowan: That the verbal committee reports be accepted as presented.

Carried.

12. Adjournment:

0240/19 Jeschke: That this meeting be adjourned at 10:23 pm.

Carried.

Mayor Jeff Peters

Acting CAO Amanda Peters